

**MINUTES OF THE REGULAR MEETING**  
**June 27, 2024**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular June 27, 2024 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Mark Ofner, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.  
Colby Grim, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers  
Richard Schilling, Bedminster Township Manager

**MINUTES**

Upon motion of Mr. Ofner, seconded by Mr. Guagno, the Board approved the minutes of the April 25, 2024 Board meeting 5-0.

**PUBLIC COMMENT**

A. Confirmed Appointments – Anastasia Devlin, Bee Bergvall & Company

Ms. Devlin reviewed the 2023 Audited Financial Statements in detail with the Board. A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the 2023 Audited Financial Statements. The motion passed with a 5-0 vote.

B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Scully read the May 2024 Treasurer's Report. A motion was made by Mr. Trauger, seconded by Mr. McKay to approve the Treasurer's Report of - \$188,452.06 (Pennland Farms – \$14,285.68). The motion passed with a 5-0 vote.

2. Mr. Scully read the June 2024 Treasurer's Report. A motion was made by Mr. Trauger, seconded by Mr. McKay to approve the Treasurer's Report of - \$76,449.29 (Pennland Farms – \$18,513.94). The motion passed with a 5-0 vote.

## **SOLICITOR'S REPORT**

Mr. Grim referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Scully reviewed his report with the Board. Mr. Scully provided an update on flushing to the Board.

133 Deep Run Road EDU- Mr. Scully provided and update the Board. 133 Deep Run Road contacted the Authority to tie into the system. The additional EDU was paid for.

Grant Funds – The Authority received the grant funds in the amount of \$140,843.00,

Donation to PMAA - A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the donation to the PMAA in the amount of \$400.00 for a scholarship. The motion passed with a 5-0 vote.

David Larsen Complaint – Mr. Scully provided a detail on the complaint.

## **General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

## **CHAIRMAN'S MINUTE**

Mr. Guagno notified the Board that he will be resigning his position at the end of the year.

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Ofner and with a 5-0 aye vote, adjourned 7:30 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority